

TOWNSHIP OF MILLSTONE
Meeting Room
215 Millstone Road
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES
FEBRUARY 5, 2020**

Mayor Masci calls the meeting to order at 7:03 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON NOVEMBER 27, 2019.

ROLL CALL: Mayor Masci – present, Committeeman Dorfman – present, Committeeman Ferro - present, Committeewoman Grbelja – present, Committeeman Kuczinski – absent. Also, in attendance: Robert Munoz - Township Attorney, Business Administrator – Kevin Abernethy and Kathleen Hart - Municipal Clerk.

Municipal Clerk read Resolution 19-64 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded

Motion to adopt: Moved by M/Masci, Second C/Ferro.
Committee Discussion: None

ROLL CALL VOTE:

AYES: C/Dorfman, C/Ferro, DM/Grbelja, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski

Motion to adjourn Executive Session and carry to end of the regular meeting was moved by DM/Grbelja, Second C/Dorfman. All in Favor

Time In: 7:05 pm; Time Out: 8:03 pm

Mayor Masci calls the Regular Meeting to order at 8:06 pm and asks the Business Administrator to lead the flag salute followed by a moment of silence.

Mayor Masci read the following statement:

The Township of Millstone will be videotaping this meeting for replay on Millstone PEG Channel. By attending this evening, attendees acknowledge this recording and agree to allow their images to be recorded.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public

comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

1. Letter, dated January 22, 2020, from Holman, Frenia & Allison, P.C. declining the Township Auditor appointment for 2020.
2. Letter received from the Monmouth County Historical Commission, dated January 29, 2020, announcing that Millstone Township will be granted \$3,103 for the project - Clarksburg Cultural Center Restoration of Front Doors.
3. Letter received from the State of New Jersey, Department of State Business Action Center, Office for Planning Advocacy, dated January 29, 2020, regarding the Office of Planning Advocacy has been given the approval to hire 3 new planners to assist in supporting municipalities through the Plan Endorsement Process.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 20-65 Payment of Vouchers for February 5, 2020
- 20-66 Resolution Directing Tax Collector to Cancel Real Estates Taxes Listed on Schedule A
- 20-67 Resolution Authorizing the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within Millstone Township
- 20-68 Resolution Authorizing the Execution of Deeds in Connection with Site Plan Approval for Allen House II, Block 35, Lot 15, Site Plan No. PB19-10
- 20-69 Resolution Commemorating the Centennial of the Ratification of the 19th Amendment
- 20-70 Resolution Adopting a Domestic Violence Policy
- 20-71 Resolution Authorizing the Execution of a Developer's Agreement for Chester J. Halka, Jr. and Janis Halka Waters, Co-Executors of the Estate of Elsie Halka, Block 41, Lot 1, Minor Subdivision No. PB19-08
- 20-72 Resolution Authorizing Award of a Non-Fair and Open Contract for Professional Financial and Accounting Consulting Services
- 20-73 Resolution Amending Resolution 20-10 Appointing Community Development Representative
- 20-74 Resolution Amending Resolution 20-12 Fund Commissioner, Safety Director and Right to Know Coordinator to the Monmouth County Municipal JIF
- 20-75 Resolution Authorizing Entry into an Interlocal Services Agreement with the County of Monmouth for Emergency Telecommunications Services (Enhanced 9-1-1 Service) for the Calendar Years 2020 Through 2022
- 20-76 Resolution Endorsing Sewage Treatment Works Application for Riverside Center, Block 8, Lot 8.04, Farrington Boulevard
- 20-77 Resolution Appointing Kevin Abernethy as Temporary Chief Financial Officer
- 20-78 Resolution to Transfer Funds on Appropriation Reserves #2
- 20-80 Resolution Authorizing Traffic Pre-Emption Agreement and Addendum - Route 33 and Iron Ore Road/Smithburg Road/Wood/Woodville Road (C.R. 527A)
- 20-81 Resolution Authorizing Award of a Non-Fair and Open Contract for Audit Services
- 20-82 Resolution to Participate with Western Monmouth Animal Control to Apply for a Leap Challenge Grant

Resolution 20-79 Resolution to Adopt Temporary Emergency Appropriations #1 is pulled from the Consent Agenda and will be voted on separately.

Motion to adopt Resolution 20-79: Moved DM/Grbelja, Second C/Dorfman
No Committee Discussion.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Dorfman, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski

Moved to adopt Consent Agenda without Resolution 20-79: DM/Grbelja, Second C/Ferro
No Committee Discussion.

ROLL CALL VOTE:

AYES: DM/Grbelja, C/Dorfman, C/Ferro, M/Masci
NAYS: None
ABSTAIN: None
ABSENT: C/Kuczinski

M/Masci read the following appointments:

MAYOR'S APPOINTMENTS TO THE MILLSTONE TOWNSHIP
PARKS AND RECREATION COMMISSION

BE IT RESOLVED that **Sean Kilcomons** is hereby appointed to the Millstone Township Recreation Commission as regular member to fulfill the unexpired term of Jennifer Casale, term ending December 31, 2022.

BE IT FURTHER RESOLVED that **Jared Rosenfeld** is hereby appointed to the Millstone Township Recreation Commission as regular member to fulfill the unexpired term of Jack Aprile, term ending December 31, 2021.

BE IT FURTHER RESOLVED that **Brian Lourenco** is hereby appointed to the Millstone Township Recreation Commission as Alternate I to fulfill the unexpired term of Sean Kilcomons, term ending December 31, 2021.

BE IT FURTHER RESOLVED that **Joseph Strickland** is hereby appointed to the Millstone Township Recreation Commission as Alternate II to fulfill the unexpired term of Jared Rosenfeld, term ending December 31, 2022.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Parks and Recreation Commission and to the appointees.

M/Masci and C/Dorfman thanks all who volunteer their time.

APPLICATION FOR A RAFFLE LICENSE

1. B.P.O.E. Elks Millstone #2613, Off-Premise 50/50 drawing date to be held on July 3, 2020 at 22 Burnt Tavern Road.

Motion to approve: Moved DM/Grbelja, Second C/Dorfman. All in Favor.

APPLICATION FOR A CHARITABLE BIN (RENEWAL)

2. World of Hope Recycling, LLC. (renewal for 2020): Bin located at Clarksburg General Store, (has received permission from owner).

Motion to approve: Moved DM/Grbelja, Second C/Ferro. All in Favor.

3. World of Hope Recycling, LLC. (renewal for 2020): Bin located at 899 Perrineville Rd. (Parking Lot over by DPW)

Motion to approve: Moved C/Dorfman, Second C/Ferro. All in Favor.

APPLICATION FOR A PRIVATE PARTY

1. Colonial Airstream & R.V., Date of Event: April 3, 2020, Location: 595 State Hwy 33

Motion to approve: Moved DM/Grbelja, Second C/Dorfman. All in Favor.

NEW BUSINESS:

1. Monmouth County Municipal Joint Insurance Fund – 2019 Safety Award for the Most Improved member. M/Masci is very proud of this award and thanks all employees, especially Dan Specht, Safety Coordinator for Millstone Township, for making this award possible.

OLD BUSINESS:

M/Masci introduced Kevin Abernethy as the Business Administrator and Acting CFO. He will oversee the Finance Department. Roger Staib unfortunately resigned due to health issue. We thank him for his assistance over the past year and wish him the best of luck and a speedy recovery.

M/Masci asks the Business Administrator to follow up on status of the LED Signage at the intersection of Stillhouse Road and Stagecoach Road. DM/Grbelja said the County might be installing rumble strips on Stagecoach Rd (County Route 524). DM/Grbelja also mentions the intersection at Sweetmans Lane and Stillhouse Road. There are several large Evergreens that need trimming to help improve site line. M/Masci would like the residents to be mindful and do not be a distracted driver.

COMMENTS FROM THE DAIS: NONE

PRIVILEGE OF THE FLOOR:

Mayor Masci opens the meeting to the public at 8:39 p.m.

No public comment.

Mayor Masci closes the meeting to the public at 8:30 p.m.

M/Masci closes the meeting to the public at 8:40 p.m.

M/Masci ask for a motion to go back into executive session; no formal action will be taken. Moved by DM/Grbelja, Second C/Dorfman. All in Favor.

Motion to adjourn Executive Session was moved by DM/Grbelja, Second C/Dorfman. All in Favor

Time In: 8:41 p.m.; Time Out: 9:27 p.m.

Motion to adjourn meeting: Moved DM/Grbelja, Second C/Dorfman. All in Favor.

Time Out: 9:27 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

February 5, 2020 minutes approved at a Township Committee meeting held on February 19, 2020.

Kathleen Hart, RMC
Municipal Clerk